

Invite Letter : AGM 17th November 2014

Dear Owner,

5th Annual General Meeting of Proprietors' Association Glasgow Harbour (TWD)

on Monday 17th Nov 2014 in St Peters Church Hall, White Street/Chancellor St Partick. At 6.30 p.m.

On behalf of the committee, we invite you to the 5th AGM of the Proprietors' Association Glasgow Harbour (TWD) and confirm as previously advised in newsletter no.12, this will take place on Monday 17th November 2014 at 6.30pm in St Peters Church Hall, White St./Chancellor St., Partick. Please be advised that there is a ramp entrance at White St. for your convenience. We kindly request your arrival as early as possible to allow sufficient time for registration. Tea, coffee & biscuits will be available.

The purpose of this meeting will be for the standing down of committee members and election and/or re-election of the committee. If you wish to be an active member of the committee for this coming year, please complete the relevant section of the enclosed form and return as advised. We will present the achievements of this past year as well as an exciting overview of future expectations for our community at Glasgow Harbour. As advised last year we have been working on improving our constitution to align it with the title deeds. A copy of the revised document is enclosed for your perusal prior to the meeting at which point a vote will be taken for adoption. There will be a forecast of maintenance costs both short and long term after which you will have an opportunity to vote on a proposal to increase the cyclical maintenance fund by £20 per quarter. The minutes of last years meeting are available to view on www.pagh.org.co.uk. Also a copy will be available for collection from the Concierge's office.

Should any owner be unable to attend, we enclose a Proxy Voting form which we urge you to complete and return to us either by post or by hand as advised on the form. It is vital that this is received prior to the meeting to ensure that your vote is cast and enable the meeting to go ahead with the appropriate quorum as per the deed of conditions. If you return a proxy form and subsequently attend, your proxy will be returned to you upon registration at the door. As per the deeds, item 8.2.3. a quorum of 20% is required from attending proprietors or their proxies, should this not be achieved a decision will then be made by the Property Manager, on whether to proceed with the meeting. We urge everyone to attend or ensure that your proxy vote is exercised. Please note that it would be helpful if you could quote your plot number at registration as well as your address.

Due to time constraints on the evening, time available for questions is always short therefore we have enclosed a question feedback form which we would encourage you to complete. We will endeavour to deal with pre-advised questions first.

All documents can be returned to Hacking & Paterson at the above address or by hand delivery into the post box located outside the Concierge's office in the basement or alternatively you may wish to hand it to one of the committee members. You may also wish to visit the PAGH website www.pagh.org.uk and send us any feedback for inclusion by sending us an email, marking clearly **for AGM inclusion**.

Please be advised that the ***closing date*** for receipt of all information is ***Monday 10th November 2014***.

Your forms can be returned in the envelope provided for your convenience.

Yours faithfully,

H&P on behalf of the PAGH Committee

Encs. Proxy Form, Feedback Form, Agenda, Map, Draft Constitution.